



Tennessee State Guard Academy

Preparation Guide

Operation Order /OPLAN Attachments

General

Attachments (annexes, appendixes, tabs and enclosures) are an information management tool. They provide structure for organizing information specific to a specific staff member's functional area (personnel, signals, logistics etc.) They contain details not easily incorporated in to the basic operations order.

Attachments are part of the basic operations order. Using attachments helps increase the basic order's clarity and helps to keep it short. The number and types of attachments will depend on the commander, the mission, and the complexity of the functional area (G1, G2, etc.) addressed.

Annexes are simply 5-paragraph order format OPLANs for *your* functional area. Since that are attached to the base OPLAN/OPORDER, they don't have to include any information already covered thoroughly in the base order. The Annex should reflect *your* mission, *your* plans and activities and what *you* are going to do to support the base order. Many times, if your annex is very short, the command staff will elect to include the information in the base order and not attach the annex. You should still prepare an annex in your functional area for every base order though and leave that decision up to the Staff.

Annexes are attachments to OPORDERs and Appendixes are attachments to Annexes.

Text annexes will always follow the same five-paragraph format as the basic order. If, in any paragraph, there are no changes to the basic order, Use the phrase: "Refer to basic order." If the paragraph in the order is modified by another annex, use the phrase: "Refer to Annex B (or whatever annex is involved)."

When listing annexes on the base order, if an annex not used, use the phrase: " Not Used."

The following system will be used for titling attachments:

Annexes will be designated by capital letters:

Annex C (SERVICE SUPPORT) to OPORDER NO 2-06__ TNSG HQ.

Appendixes will be designated by Arabic numbers:

Appendix 2 (BILLETING) to Annex C (SERVICE SUPPORT) to OPORDER NO 2-06__ TNSG HQ.

The following annexes *may* be required for a TNSG OpOrder:

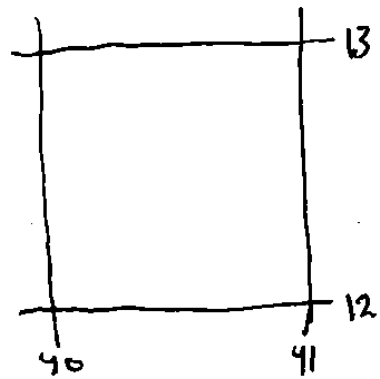
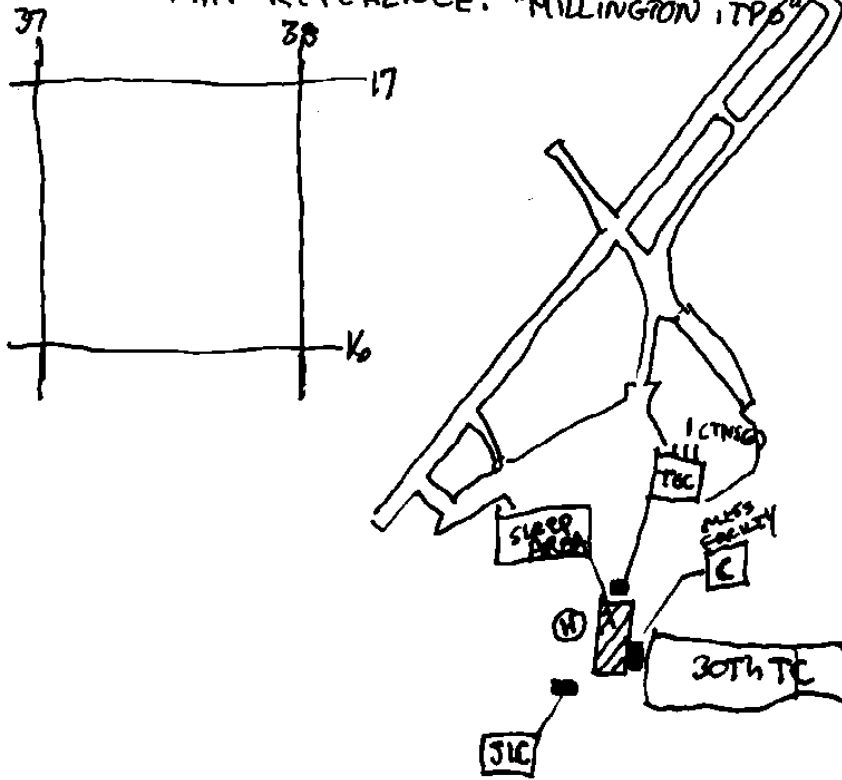
Annex

Prepared by

Annex A (Operations Overlay)	G3/S3
Annex B (Command,Control,Communications and Computer Operations)	G6/S6
Annex C (Service Support)	G4+G1/ S4+S1
Annex D (Provost Marshal)	PMO
Annex E (Civil-Military Operations)	G-5
Annex F (Public Affairs)	PAO
Annex G (Raider Detachment Operations)	Rdr Det

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ANNEX A (OPERATIONS OVERLAY) TO OPERATIONS ORDER 02-06
MAP REFERENCE. "MILLINGTON ITPB"



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**Sample Annex B (COMMAND,CONTROL,COMMUNICATIONS AND COMPUTER (C4)
OPERATIONS)**

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**ANNEX B (COMMAND, CONTROL, COMMUNICATIONS AND COMPUTER OPERATIONS) to
OPORDER NO 02-06__TNSG HQ**

1. SITUATION.

a. Enemy forces. Refer to base order.

b. Friendly forces. (Cover primary communication gateways providing connectivity to higher, lower and adjacent units. Describe external communication assets that augment signal support capabilities.)

c. Attachments and detachments.

2. MISSION. (State the C4 operations mission to support the base order.)

3. EXECUTION.

a. Scheme of signal support operations.

(1) Describe the concept of signal operations, including primary and back-up systems supporting critical C2 networks.

(2) List critical links between tactical and strategic communications systems.

(3) Identify critical limitations of organic signal support assets.

(4) State signal support tasks that all non-signal units must perform to accomplish missions and tasks beyond normal requirements.

(5) State signal support priorities.

b. Tasks to subordinate units. (State signal support tasks that maneuver elements are to accomplish that the base OPLAN/OPORDER does not contain.)

4. SERVICE SUPPORT. Refer to base order.

5. COMMAND AND SIGNAL. Refer to base order.

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Sample Annex C (Service Support)

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ANNEX C (SERVICE SUPPORT) TO OPERATION ORDER NO 02-06__TNSG HQ

1. SITUATION. Refer to base order.

2. MISSION. (State Service Support mission to support the base order.)

3. EXECUTION. Refer to base order.

4. SERVICE SUPPORT.

a. Materiel and services.

(1) Supply. List supply points and procedures for:

- (a) maps (through G2 channels)
- (b) water
- (c) rations
- (d) special supplies (if any)

(2) Transportation.

(3) Services.

- (a) Showers.
- (b) Food preparation.

b. Health service support. Location of health service support facilities.

c. Personnel.

(1) Unit strength maintenance. How many total personnel expected to be available each day of operation.

(2) Morale. State Chaplain assets for unit each day.

5. COMMAND AND SIGNAL. Refer to base order.

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Sample of ANNEX D (PROVOST MARSHAL)

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ANNEX D (PROVOST MARSHAL) TO OPERATION ORDER NO 02-06__ TNSG HQ

1. SITUATION. Refer to base order.

2. MISSION. (State PMO mission to support the base order) .

3. EXECUTION.

a. Scheme of provost marshal operations. (State the provost marshal concept to employ military police assets. Focus on the mission, commander's intent and guidance).

(1) Area Security.

(2) Law and order operations.

4. SERVICE SUPPORT. Refer to base order.

5. COMMAND AND SIGNAL. Refer to base order.

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LTC

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Sample of ANNEX E (CIVIL-MILITARY OPERATIONS)

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ANNEX E (CIVIL-MILITARY OPERATIONS) TO OPERATION ORDER NO 02-06__TNSG HQ

1. SITUATION.

(a) Enemy Forces. Refer to base order.

(b) Friendly Forces. Refer to base order.

(c) Civil Considerations. (Describe the major strengths and vulnerabilities of civil components of the Area of Operations (AO) and how they relate to the overall mission.)

(1) Areas. (Include key aspects of the commander's AO such as political boundaries and centers of government.)

(2) Capabilities. (Civilian agencies' ability to provide services: policing, emergency and routine medical services, and temporary shelters)

(3) Organizations. (Locations and meeting cycles of key organizations, governing bodies, legal and law enforcement, religious groups and fraternal groups.)

2. MISSION. (State the CMO mission to support the base order.)

3. EXECUTION. (Scheme of CMO. Describe the Concept (plan) of CMO to support the base order. List (a),(b) etc. CMP tasks by phase to focus CMO Efforts.

4. SERVICE SUPPORT. Refer to ANNEX D (SERVICE SUPPORT.)

5. COMMAND AND SIGNAL.

a. Command. (State location of CMO and staff)

b. Signal. Refer to base order.

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Sample of ANNEX F (PUBLIC AFFAIRS)

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ANNEX F (PUBLIC AFFAIRS) TO OPERATIONS ORDER NO 02-06 __TNSG HQ

(1) SITUATION.

a. Impact. (Identify the impact of media and news technology on unit ability to complete mission.)

b. Attached PA resources. (Identify PA resources and news media attached and detached with effective times.)

2. Mission. (State PAO mission to support base order.)

3. Execution.

(a) Proposed PA operations.

(b) PA priorities.

(c) Media liaison requirements.

4. SERVICE SUPPORT. Refer to ANNEX D (SERVICE SUPPORT)

5. COMMAND AND SIGNAL. Refer to base order.

Jones
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Sample ANNEX G (RAIDER DETACHMENT OPERATIONS)

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ANNEX G (RAIDER DETACHMENT OPERATIONS) TO OORDER NO 02-06__TNSG HQ

- 1. SITUATION. Refer to basic order**
- 2. MISSION. (State the Raider Detachment operational mission to support the base order.)**
- 3. EXECUTION.**
 - a. Scheme of Raider Detachment operations.**
 - (1) Describe operations to be conducted at forward AOC.**
 - (2) Describe operations to be conducted at JOC/TOC AO.**
 - b. Tasks to subordinate units.**
 - (1) (State any specific tasks for unit at forward AOC)**
 - (2) (State specific tasks for unit at JOC/TOC)**
- 4. SERVICE SUPPORT. Refer to base order.**
- 5. COMMAND AND SIGNAL.**
 - a. Command. (State location of Commander, Raider Detachment)**
 - b. Signal. (State any specific signal measures, if none, "Refer to base order".)**

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